

Manitowoc Public School District
Minutes of the Buildings & Grounds Committee Meeting
September 7, 2022 at 4:30 p.m.

The meeting was called to order by Chairperson Kerry Trask at 4:30 pm

Committee members present Matt Phipps and Matt Spaulding

Also in attendance was Board of Education President Stacy Soeldner as well as Superintendent James Feil

SCHOOL BOARD POLICIES IMPACTING BUILDING FOB ACCESS FOR BOARD MEMBERS:

Kerry Trask presented suggested revisions to Board Policy 9150 that reflected the discussion of the committee meeting on August 18th. The document was reviewed and discussion and suggested edits were made. Upon conclusion of the discussion, Matt Spaulding motioned to bring this revision to the full board for a first reading, motion was seconded by Matt Phipps. The motion passed unanimously.

The committee felt there was no need to revise anything regarding Board Policy 7440.

PROPERTY LOCATED AT SOUTH 8TH & COLUMBUS STREETS:

The committee discussed the Board Policy 7300 Disposition of Real Property. This policy states that real estate issues are brought forward to the Finance Committee.

The committee discussed if there were any advantages or disadvantages from the Buildings and Grounds perspective. Director Dupré provided some background information and a memo dated June 19, 2020 - which was the last time the board entertained the offer to sell this property. Due to the small scale of the property, Director Dupré explained to the committee that selling the property does not create nor alleviate any maintenance burden, and recommends the Finance Committee take this matter up without any reservations from this committee.

A motion to forward this matter to the Finance Committee without reservation by the Buildings and Grounds Committee was made by Matt Spaulding and seconded by Matt Phipps, the motion passed unanimously.

DISTRICT CAPITAL IMPROVEMENTS:

A lengthy discussion was made surrounding the aged facilities and the last time the district spent any significant dollars on the district buildings as a whole. Mention was made regarding the roof survey and tuckpointing surveys done within the last five years provide valuable information on parts of the facilities. Director Dupré explained that the unencumbered financial resources available through the buildings and grounds budget provide somewhere between \$300,000 and \$400,000 annually. This is not enough funding to adequately address the aging buildings. The district comprises one million square feet of facilities.

Additionally, the committee discussed communications surrounding facility questions and requests. How to handle them. Process of the need to bring things to the committee for further discussion. Director Dupré suggested keeping the emails coming to him so he can share information, and answer any questions with the committee, and then the committee can determine what the next steps might look like.

FUTURE MEETING DATES:

Committee meetings and future dates were discussed and will be held on the first Wednesday of the month.

A motion was made by Matt Phipps and seconded by Matt Spaulding to adjourn. The meeting adjourned at 5:37 pm

Respectfully submitted,

Chris Dupre, Director of Buildings & Grounds